

Camp ALOMA and Retreat Center

300 Margaret Drive, Prescott AZ 86305

campaloma.com

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Camp ALOMA is a nonprofit organization operated by the Arizona Lutheran Outdoor Ministry Association (ALOMA), an association of Lutheran churches across Arizona and southern Nevada.

Job Title Camp Assistant

Reports to The Camp Assistant is accountable to the Camp Director and Property Manager.

Essential Duties and Responsibilities

- Work with the Camp Director in preparing the camp for use and assist in cleaning after use.
- Oversee the removal of trash and other disposable items from camp.
- Keep grounds free of litter and debris.
- Arrange for wood chopping for campfires and burning in the fireplace.
- Keep the campfire area and fireplaces clean and ready for use.
- Assist the Camp Director to maintain security of the premises and ensure the buildings are in the best usable and safe condition.
- Perform general maintenance, which includes minor repairs and preventative maintenance, such as, but not restricted to: carpentry, plumbing, electrical and mechanical systems. Keep maintenance logs of work done.
- Use camp vehicles, including bus, for camp needs.
- Monitor the water supply, propane, and septic system.
- Advise the Camp Director and the Property Manager of major repairs needed.
- Work with the Camp Director and Property Manager to arrange for “work party” days throughout the year and have specific assignments prepared for implementation of work to be done.
- Work with the Property Manager to care for and organize all camp equipment and tools.
- Be available occasionally to assist the Camp Director in serving guests, i.e. driving, cooking, etc.
- Partner with the Camp Director to ensure that Camp ALOMA is a Christian camp in every respect.

Qualifications and Physical Requirements

- High school diploma or equivalent
- Arizona drivers license
- Background check
- Ability to continuously stand or walk
- Ability to bend, squat, climb stairs, and lift up to 50 lbs

Work Schedule

- Normal work week is two to four days and up to five or more days during summer camp program.
- Work days and work hours may vary depending on camp usage and needs, as directed by Camp Director and Property Manager.

Wage

- Negotiable
- Room and board provided while working at camp

If interested, please contact Leah at Camp ALOMA: 928-778-1690, office@campaloma.com