

Saint Andrew Lutheran Church  
3101 W. Cholla Street  
Phoenix, AZ 85029  
1-602-942-5811

### **Worship and Music Director at St. Andrew Lutheran Church**

St. Andrew Lutheran Church is seeking a music director to continue the strong music program of the congregation.

**Employment:** Part-Time (10-20 hours a week)

**Compensation:** salaried position - \$2,000 a month depending on experience – Tentative start date: June 1, 2021

**A formal interview and audition will be a part of this job application**

#### **Objective:**

The primary objective of this position is to provide spiritual and musical leadership for the worshipping community at Saint Andrew Lutheran Church.

#### **Job Requirements:**

- 1) A desire to continue to grow in the Christian faith
- 2) Education: Degree in music or related field preferred or related work experience.
- 3) Working knowledge of liturgical worship practice
- 4) Willingness to work as a part of a staff team to help further the mission, vision and values of the whole church

#### **Desired Qualities**

- 1) Excellent communication and relational skills (with both adults, youth and children)
- 2) Organized, creative, enthusiastic, patient and resourceful
- 3) Experience/Excellent in playing organ and piano in a worship service setting
- 4) Ability to lead a congregation in worship
- 5) Experience in organization and leading a congregational choir
- 6) Experience in worship planning
- 7) Experience in both traditional and contemporary worship style and settings.

## **Responsibilities:**

### **1) Worship Leadership and Preparation**

- a. Collaborates with Pastor in the planning of worship services. This includes regular meetings with Pastor and monthly meetings with the worship team.
- b. Plans music selections and the necessary musicians to carry out the music for worship each week.
- c. Actively leads any and all music portions of the worship service.
- d. Directs the choir in rehearsal and on Sunday morning.
- e. Submit songs and other parts of worship services in a timely fashion to secretary.
- f. Engages the congregation in active and meaningful ways during worship and in the life of the congregation
- g. Plans special music for seasonal occasions – i.e. Lent, Advent, and Christmas
- h. Coordinates with Pastor the music and playing of the service and/or for occasional worship moments – i.e. weddings, funeral, etc.
- i. Responsible in finding a substitute when not available.
- j. Maintain music library

### **2) Volunteer Coordination**

- a. Recruits and leads volunteers related to worship, including, but not limited to vocalist, instrumentalists, etc.
- b. Facilitates regular rehearsals for any and all music groups taking part in worship.

### **3) Other**

- a. Understands, communicates, and implements God's love and the church's mission in the context of worship leadership
- b. Adheres to basic Lutheran theological understanding of worship
- c. Oversees all licensing and copyright issues for music utilized by the church
- d. Oversees the maintenance and cares of all worship equipment, instruments, etc. with the confines of designated budget and fund items
- e. All other responsibilities as they evolve through the needs of the people and calling of the Holy Spirit.

## **General:**

- 1) This position reports directly to the Pastor
- 2) Must be eligible for a Level 1 Fingerprint Clearance Card and background check
- 3) St. Andrew Lutheran Church is a Drug Free Workplace
- 4) St. Andrew Lutheran Church shall provide Workers Compensation Insurance and participate in the Federal FICA/Medicare program
- 5) St. Andrew Lutheran Church will provide PTO/Sick under Arizona law
- 6) Vacation time: One week paid vacation (not including Sundays). • Two (2) Sundays paid vacation.

How to apply: Submit a cover letter, resume, along with three personal references no later than April 15, 2021 via:

Email: [pastorkari@saintandrewaz.org](mailto:pastorkari@saintandrewaz.org)

Or mail to: 3101 W. Cholla Street, Phoenix, AZ 85029

Questions: please contact Pastor Kari at (602) 942-5811 or (651) 283-1189