



Our Saviour's Lutheran Church

1200 N. Campbell Avenue – Tucson AZ 85719

520.327.6521 – www.lutherantucson.org

Facilities Technician Job Description

Position Description:

The Facilities Maintenance Technician is responsible for performing routine building maintenance tasks. Performance of building maintenance tasks in one or more fields (e.g. carpentry, electrical, heating, ventilation, and air conditioning (HVAC), plumbing, etc.). Performs general cleaning and other tasks as assigned. This is a full-time, nonexempt hourly position, reporting to the Parish Administrator.

Key Job Responsibilities:

- Paint, remodel, refurbish areas as needed
- Repair, maintain/monitor all equipment and amenities
- Upkeep of church vans; taking them to the repair shop for issues
- Clean windows and glass doors
- Change of all filters for HVAC as required
- Prepare buildings for events and meetings; remove or rearrange furniture
- Remove and properly dispose of all recyclable materials
- Change light bulbs, interior and exterior, as needed
- On call maintenance for all facilities, 24/7
- Maintain exterior property
- Oversee daily trash removal, sweeping/mopping/vacuuming, cleaning/disinfecting tables and counters,
- Cleaning exterior courtyards, graffiti removal, homeless trash removal
- Cleaning/polishing/floor maintenance
- Performs other work related duties as assigned

Education and Work Experience Requirements:

- High school education or equivalent
- 5 years of working experience in facilities maintenance
- Valid driver's license required
- Basic understanding of electrical, plumbing, and carpentry
- Ability to work with minimal supervision
- Must demonstrate strong communication and interpersonal skills; customer service oriented
- Must be organized, detail oriented, self-motivated, and able to multi-task

Physical Requirements/Environmental Conditions:

- Ability to push/lift 75 pounds
- Ability to climb ladders
- Bending at waist, sitting, kneeling, climbing, walking, crouching as job may require
- Ability to work in extreme temperatures
- Working in high noise levels requiring hearing protection
- Working around lubricants, solvents, batteries, cleaning fluids and chemicals

Compensation:

- Part Time with the possibility to move up to Full Time
- Health Benefits when the position becomes Full Time
- Hourly pay depending on experience

Please remit your resume to Kathryn at admin@lutherantucson.org for consideration